

**ST CLOUD STATE UNIVERSITY
VACANCY POSTING**

This posting is effective **June 28, 2024** and expires **July 5, 2024**.

Eligible employees* may bid on this vacancy by completing a “Classified Bid Form.” This form can be completed online, if you have any questions please contact the Human Resources office, AS204, during its regular business hours on or before **July 5, 2024**.

JOB NO.

0624-45

WORK AREA

North

CLASS & EMPLOYMENT CONDITION

General Maintenance Worker
Unlimited, Full-Time

NORMAL HOURS OF WORK

Sunday—Thursday
3:00pm—11:30pm

GENERAL DESCRIPTION OF JOB

To provide a clean, safe, learning and working environment for St. Cloud State University.

This position is considered essential during natural and man-made disasters and during inclement weather. Employee will report for duty as directed by their supervisor and is subject to recall during these types of events.

Minimum Qualifications *(expected to have to enter job):*

Knowledge of:

- Different types of flooring/floor covering sufficient to determine proper methods of maintenance and appropriate cleaning methods.
- Chemical cleaning agents such as ammonia, bleach, scouring agents, and soaps; how to select the agent(s), handle and apply, and dispose of them safely.
- Methods, tools, and equipment used in maintenance sufficient to use effectively, operate safely, and make minor repairs.

Ability to:

- Follow simple oral and written instructions, and communicate using cell phone and email.
- Perform assigned tasks with limited work direction and supervision, and keep simple records.
- Physical health and endurance sufficient to perform work functions such as lifting and carrying at least 40 pounds (occasionally overhead), and work in inclement weather.

Preferred Qualifications *(desired but not expected to have to enter job):*

- Good work habits, self-motivation.
- Ability to organize work and manage time.
- Working knowledge of circuit breaker boxes and fire alarm systems.

Physical Requirements

- Ability to lift 50 pounds, shovel/scrape ice and snow, repetitive bending and twisting, kneeling, sweeping and mopping, work in enclosed areas, ability to go up and down stairs, move furniture, reach overhead, work in buildings after ventilation system is shut off, stand for long periods of time.

***To be eligible to bid, an employee must have the same class as this vacancy and must currently have either a different shift, or a different work area, or a different employment condition than described above.**

During the summer months and semester breaks the work schedule may, with appropriate notice, be changed from that shown above.