



<http://www.stcloudstate.edu/its>

Information Technology Services' series of monthly emails to all employees aimed at improving communications with campus about tips, information, technology updates and services offered in ITS.

Digital Automation



Strategic Enrollment Management and ITS have partnered to initiate the digital automation project that will streamline processes, automate workflows, digitalize forms, introduce e-signatures and reduce our environmental footprint. This is a multi-phase project with an initial focus on Strategic Enrollment Management.

We are forming two teams critical to its success:

- Project Team that will include key stakeholders from various units
- Digital Automation Team that will modernize our current environment through process re-engineering and technology enhancement

Captioning for Instructional Materials

Captions help students who are hard of hearing, improve comprehension for English Language Learners and those with cognitive challenges, and support viewing in sound-sensitive environments.

To request captions for instructional materials, please fill out the [online captioning request form](#). Limited funding is available and priority will be given to those requesting captions for fully online courses or Student Accessibility Services accommodations.



Please contact captions@stcloudstate.edu for more information.

HuskyTech's Faculty and Staff Appreciation Day



Apple is offering a one-day sale for SCSU employees at HuskyTech (personal purchases only). On Tuesday, November 20th, select Apple products will be discounted up to \$150 off the educational price. Pre-ordering is suggested.

You can browse products online at www.stcloudstate.edu/huskytech or visit us in Miller Center 102. To order, email ht-sales@stcloudstate.edu or call (320) 308-4944. Be sure to mention you are an SCSU employee for the discount when ordering.

Did You Know?



To better support our students on nights and weekends, our Networking team increased the internet bandwidth for downloading. Users connected to HuskyNet Secure and scsugadgets will experience enhanced connectivity and streaming.

IT Security Tip



Keep your guard up during the holiday season. To protect yourself from cybercrime, be aware of scams such as emails with fraudulent transactions, deals or surveys.

As always, do not click on unfamiliar links or reply to suspicious emails as this can lead to attempts to obtain personal information or infect technology devices.



MINNESOTA STATE

St. Cloud State University,
a member of Minnesota State