



[ITS Newsletter Archives](#)

*Information Technology Services' series of monthly emails to all employees aimed at improving communications with campus about tips, information, technology updates and services offered in ITS.*

### IT Partnership Highlight: Autism Discovery Center



ITS recently supported the implementation of the [Autism Discovery Center](#) in partnership with College of Health and Wellness faculty and staff. Our team designed the technology for seven clinical spaces, six observation locations and a secure control room, and managed third-party installations.

Each clinical space is equipped with cameras and microphones to allow faculty and staff to monitor students as they work with visitors of the center. Students are also equipped with earbuds that observers can speak into, which can also be recorded and played back for later review.

### IT Support for Incoming Students



Advising & Registration (A&R) Days are important opportunities for new students to experience the technology services the University offers. ITS prepares the computers that help students register during A&R Days, provides support for Campus Card, StarID and multi-factor authentication, and is available to provide technology assistance.

Students may contact [HuskyTech](#) with technology questions or issues. We look forward to meeting our new Huskies!

### Classroom Technical Support Requests Made Easier



To help make the process of requesting technical support more efficient, ITS is piloting the use of QR codes in select classrooms. When someone scans a QR code to request classroom technical support:

- A room-specific email template is generated, requiring just a few details from the requestor
- A photo of the issue can easily be attached, if needed

- The email creates a ticket and notifies the proper support team

Be on the lookout for these QR codes in classrooms, and please share feedback with your technician or [ITS](#).

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### IT Security Tip: Delete Unnecessary Digital Files



Cybercriminals cannot steal or exploit information that isn't there. Minimize the amount of digital information you retain by removing files, emails and data from flash drives you no longer need.

Retention schedules should be followed to ensure data is kept long enough for legal or practical purposes. You can find St. Cloud State University's retention schedules are posted [on the website](#). Contact University Archivist, [Tom Steman](#), for questions about record retention.

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### IT Modernization Highlight: Moving Shared Files to Teams



[Microsoft Teams](#) is a modern software that allows people to share files with individuals and groups, and collaborate seamlessly in real-time. ITS recommends that all St. Cloud State employees move any necessary shared files from AdminFiles and DeptFiles to Teams to improve the reliability, security and user experience with shared files.

ITS has begun moving our shared files from DeptFiles to Teams and is happy to assist others on campus. Contact HuskyTech for [questions](#) or to [request training](#) on Teams. If you are interested in using Teams for academic and/or classroom use, contact [D2L@stcloudstate.edu](mailto:D2L@stcloudstate.edu) before creating your team.

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